



UNITED STATES PATENT AND TRADEMARK OFFICE

OFFICE OF THE GENERAL COUNSEL

April 22, 2019

Mr. Beryl Lipton
MuckRock
Dept MR70843
411A Highland Ave
Somerville, MA 02144-2516

Re: *Freedom of Information Act (FOIA) Request No. F-19-00163*

Dear Mr. Lipton:

The United States Patent and Trademark Office (USPTO) FOIA Office has received your e-mail dated Friday, March 22, 2019 requesting a copy of the following documents pursuant to the provisions of the Freedom of Information Act, 5 U.S.C. § 552:

1. Budget materials for the years 2017, 2018, and 2019, all budget materials or plans applicable to offices responsible for processing and response to FOIA requests and appeals submitted to this Bureau and its offices.
2. Staffing orders/reports/contacts for the years 2017 and 2018, staffing reports and plans, including the count of employee numbers and for offices responsible for processing and responses to FOIA requests and appeals submitted to this Bureau and its offices
3. All staffing reports and plans for the year 2019. Contact information, including email addresses and phone numbers (if available), for each FOIA officer currently tasked with an open public records request
4. FOIA requester categories for the years 2017 and 2018, the designated category of each requester of a FOIA request to this office, including those assigned to the following categories: commercial; educational and noncommercial scientific institutions; representative of news media requester; all other requesters
5. FOIA fee waivers for the years 2017 and 2018, the number of fee waivers granted by this office and, if available, the tracking numbers for the FOIA requests to which waivers were granted
6. FOIA fee collection for the years 2017 and 2018, any report capturing the following information: total estimated processing and copy fees quoted to FOIA

requesters total processing and copy fees collected by this Bureau from each fee category

The USPTO identified eight pages of documents that are responsive to your request. A copy of this material is enclosed.

You may contact the FOIA Public Liaison at 571-272-9585 for any further assistance and to discuss any aspect of your request. Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

Your request is considered complete with full disclosure. However, you have the right to appeal this initial decision to the Deputy General Counsel, United States Patent and Trademark Office, P.O. Box 1450, Alexandria, VA 22313-1450. An appeal must be received within 90 calendar days from the date of this letter. See 37 C.F.R. § 102.10(a). The appeal must be in writing. You must include a copy of your original request, this letter, and a statement of the reasons why the information should be made available and why this initial denial is in error. Both the letter and the envelope must be clearly marked "Freedom of Information Appeal."

The processing fee was less than \$20.00, and is hereby waived.

Sincerely,

A handwritten signature in black ink, appearing to read 'KES', followed by a horizontal line extending to the right.

Karon E. Seldon
USPTO FOIA Specialist
Office of General Law